

# Whiteshell Baptist Church

## Senior Pastor Job Description

### Qualifications

#### Character:

- Mature Christian, demonstrates his love for God and people.
- Demonstrates the personal and leadership qualities of 1Tim 3, Titus 1 and 1 Peter 5.
- Works well with others in a **team approach**: staff, deacons, leaders, volunteers
- Adheres to, and upholds the Scriptures.
- Maintains an effective pattern of personal prayer and continued spiritual development.
- If married, he and his wife, as a ministry partner, must desire to live and minister in a church in a rural setting, and to understand the interests and dynamics of people in our congregation and community.

#### Competencies:

- Qualified and competent preacher/teacher of the Scriptures.
- Effective communication and interpersonal skills with an ability to relate to all age groups.
- Effective leadership qualities that will assist in developing leaders and vision with an ability to lead the Church into the future.
- In agreement with the North American Baptist Statement of Beliefs and Code of Ministerial Ethics Statement.
- Committed to support the North American Baptist Conference and Manitoba Baptist Association, and be a liaison with our Church

#### Education and Experience:

- Graduate of an evangelical seminary, Bible College or Bible School, Bachelor's Degree is preferred.
- Previous church ministry experience is highly desired.
- Must be eligible for membership in Whiteshell Baptist Church.

### Specific Responsibilities

#### A Administration and Leadership

- Guides and directs the spiritual life of Whiteshell Baptist Church, to maximize our growth as followers of Jesus Christ and our effectiveness for the Kingdom of God.
- Gives general oversight to the life, ministry, and programs of the Church.
- Is integrally involved with other Church leaders in the development of our mission, core values, goals, vision, and strategies.

- Identifies and develops potential leaders in the congregation, in cooperation with the Deacon Board.
- Communicates relevant information from the NABC and MBA to our leadership and congregation.
- Carries out decisions as directed by the Deacon Board, Church Council, or Church Business Meetings.
- Supports our Constitution, including our Statement of Beliefs, and Bylaws.
- Is accountable to the Church Membership through the Deacon Board with the chair of the Deacon Board as his primary liaison.
- Represents Whiteshell Baptist Church at community, North American Baptist Conference (NABC) and Manitoba Baptist Association (MBA) functions.
- Attends MBA ministerial meetings.
- Oversees the work of the Church Secretary.
- Works closely with all members of the Deacon Board and Church Council.
- While an ex officio member of all committees and boards, the pastor shall particularly be an active participant on the following:
  1. Deacon Board (usually meets every 6 weeks).
  2. Church Council (usually meets 3 to 4 times per year).
  3. Nominating Committee (usually meets 4 or 5 times in the fall).
  4. Christian Education Board (usually meets 3 to 4 times per year).

#### **B. Pastoral Care and Evangelism:**

- Primarily responsible for preaching/teaching in congregational services.
- Extends care to individuals or families through one on one contact.
- Leads in visitation of individuals in hospital and homebound.
- Contacts people experiencing crisis or spiritual needs.
- Provide basic support, encouragement, and counseling as required.
- Provides pre-marital counseling sessions for couples planning to be married.
- Regularly prays for people and their needs.
- Contacts prospective members, and those who have become inactive in the church.
- Schedules regular opportunities for corporate prayer.
- If married, he and his wife seeks to have good rapport with people in both our congregation and community.
- Interacts regularly with AWANA and youth leaders and depending on his gifts and interests may be actively involved in AWANA and/or youth ministries.
- Leads classes on membership and baptism as required.
- Conducts funerals, weddings, baptisms, communion services, child dedications, reception of members, installations of leaders and any other normal such pastoral duties.
- Conducts a service at the Whitemouth Personal Care Home on a monthly basis.
- Gives support and encouragement for men's ministry.
- Gives support and encouragement for adult Sunday School classes.
- Periodically leads adult Sunday School classes.
- Cultivates positive relationships with other churches, and Christian organizations in our community and region.

- Supports and promotes the ministry of Camp Nutimik.
- Leads in developing vision and leadership for potential outreach opportunities and events.

### **Accountability**

- The Senior Pastor is accountable to the Deacon Board.

### **Revisions**

- This Job Description is to be reviewed periodically as mutually agreed upon by the Senior Pastor and the Deacon Board.
- It is recognized that a job description is subject to change, particularly when a new pastor fills a position. Hence, depending on the gifting and skill set of the Senior Pastor, some adjustments may need to be made as agreed upon by the Senior Pastor and the Deacon Board.